

CLENCHWARTON PARK AREA REGENERATION

Minutes of the Working Party Meeting held on

Thursday 31st August 2023 7pm

Online Zoom Meeting

Present: Chair Cllr Rob Lucas (RL), Bryan Coates (BC), Cllr Caroline Coates (CC), Julie Hallifax (JH), Cllr Steve Fox (SF) & Tracy Wilson (TW)

Agenda Items

1. Apologies for absence:

Judith Taylor

2. To agree minutes from the meeting held on Wednesday 9th August 2023:

Item 5 change CW has purchased to CW will be purchasing. Approved with the one amendment.

3. To receive a Finance report and budget review:

TW will email a copy of the budget review for 2023/2024 to the CPAR members. A copy has been attached to these minutes.

4. To receive an update on the CIL funding application:

RL reported our CIL funding application has been approved by the Borough Council and that he will sign their Terms & Conditions. RL will check if CPAR receives the funds before purchasing the items. If not, we could request a loan from the CPC if needed.

It was agreed that we would look for other funding grants (not match funding) in case we are not permitted to apply for CIL funding again - www.grantsonline.org.uk. A shade sail will cost £10,000 - £14,000 depending on the size.

5. To discuss the installation of the picnic benches:

RL thanked CW for organising the concrete pads. It was agreed to have a budget of £360 to cover the digger hire cost, delivery of 7/8 tonnes of hardcore and the removal of 7/8 tonnes of waste and the grab hire cost.

RL proposed asking the CPC for a grant in October for a £1,000 to cover the cost of installation of the three wheelchair-accessible picnic benches and installing the cycle racks, seats and recycling bins. Unanimously agreed.

CC will contact Johnson Ironmongery to ask if we can remove a fence panel in the play area for access for the digger to avoid damaging the pathways.

Date	Action	By
10.09.23	Digging	CC/RL/TW/CW/BC/SF
11.09.23 evening	Laying hardcore/shuttering	CW/RL/TW/CC/BC
12.09.23 morning	Shuttering	CW/RL
12.09.23 afternoon	Laying concrete	CW/RL (RT/RT/SB?)

6. To receive a Picnic in the Park update:

Stalls/Activities

BT's Roadshow – inflatables & game stalls

Sarah Dougal - ice-cream van

Sparkles Glitter Bar - glitter tattoos

Crazy Skins Face Painting - face painting

Thompson's Candy & Cream – sweet stall

Methodist Chapel & St Margaret's Church – biscuit decoration & colouring

CPAR – Raffle, Name the Bear, Guess the Number of Sweets & sell cold drinks

J.R. Light & Sound – recorded music

Food vendor to be sourced

CPAR to supply bins

7. To receive an update on events for the diary:

Quiz Night – Tuesday 10th October 2023 at The Nelson pub.

Bingo – TW will email Kevin Puddephatt for available Mondays for the remainder of the year.

Halloween – Tuesday 31 October 2023

Xmas Tree Switch On – Saturday 2nd December 2023

8. To receive an update on the commemorative stone for the Jubilee Garden:

A commemorative stone has not been purchased.

9. Any other business:

- a) CC proposed asking the primary school children to design a CPAR logo and the winning design will receive a £20 voucher – agreed.
- b) SF reported that he has asked his employer for £2,000 to run a breakfast club for children in the autumn half-term. He is waiting to hear if he has been successful in applying for funding for this project which would be a pilot scheme for the area. It was agreed that he could use CCFT bank account to deposit the funding should he be successful. RL & SF will create a proposal for this and future events.
- c) SF reported that he has been in contact with Sue McDowell with regards to setting up a pilot scheme for a Falls Team which would be based in Clenchwarton and would include other local villages. SF asked for our

support which was given. We could advertise this using the CPAR Facebook page and the Clenchwarton website.

10. Items for the next agenda:

RL requested that items for the next meeting be sent to CC in plenty of time.

11. To agree a date for the next meeting:

Monday 25th September 2023 7pm

Clenchwarton Community Foundation Trust

Budget 01/06/23 to 31/05/24

		June	July	August	September	October	November	December	January	February	March	April	May
Revenue													
Opening Balance	£ 1,548	£ 1,548											
Bingo	£ 3,000	£ 600	£ 600				£ 600			£ 600			£ 600
Quiz	£ 600								£ 300		£ 300		
Xmas	£ 200							£ 200					
Halloween	£ 200					£ 200							
Picnic in Park	£ 500			£ 500									
Donations	£ 400		£ 100	£ 100			£ 100				£ 100		
	0												
	0												
	0												
	0												
Total Revenue	£ 6,448												
Funding													
CIL Application	£ 4,498					£ 4,498							
	0												
	0												
	0												
Total Funding	£ 4,498												
Expenditure													
Memorial Hall Hire	(£200)	(£40)	(£40)				(£40)			(£40)			(£40)
Raffle & Bingo Prizes	(£185)		(£20)		(£25)		(£25)		(£25)	(£25)	(£25)		(£40)
Food & Drink	(£250)				(£250)								
Licenses	(£42)			(£21)	(£21)								
	0												
Total Expenditure	(£677)												
Purchase													
Picnic Benches Stage 1	(£2,258)		(£2,258)										
CIL Application	(£4,498)							(£4,498)					
	0												
	0												
Total Purchases	(£6,756)												
Total P&L	£ 3,513	£2,108	(£1,618)	£579	(£296)	£4,698	£635	(£4,298)	£275	£535	£375	£0	£520