

CLENCHWARTON PARK AREA REGENERATION

Minutes of the Working Party Meeting held on

Wednesday 28th June 2023 7pm

Online Zoom Meeting

Present: Chair Cllr Rob Lucas (RL), Bryan Coates (BC), Cllr Caroline Coates (CC), Cllr Steve Fox (SF), Cllr Craig Wilson (CW), Tracy Wilson (TW) & Ben Duncan (BD)

Agenda Items

1. Apologies for absence:

Julie Hallifax and Gillian Piggott

2. To receive declarations of interest in items on the agenda and application for dispensation:

None received.

3. To agree minutes from the meeting held on Wednesday 31st May 2023:

Approved with the following amendments - items 4. c) and d) CC to circulate standard donation letter to all CPAR members instead of the fundraising tea.

TW will send CC the finance spreadsheet.

4. To discuss the Picnic in the Park 2023:

Saturday 5th August 12 noon – 4 pm

- CC will apply for the Temporary Event Notice by 30.06.23.
- BTS Roadshow will supply inflatables – slide, bouncy castle, holiday beach, 125 ft assault course and games – hook a duck, archery range and a basketball shooter. BD will sell wristbands for £10. CPAR will be paid £350.
- 2 portaloos supplied free from Algeco
- 3 banners sponsored by The Nelson pub costing £69.96. 1 banner at the school, 1 at the pub and 1 at the play area. DJ to give shoutouts for Mark Purdy at the pub that evening.
- CC to contact Tina Hawkins (Marham) for classic car details
- CC to contact Sue Jackson (Mud Munchers)
- Bins – bring black and green bins from home. TW will get bags and signs made up
- CC to email TW donation letter
- Floats for raffle and food sales
- RL to source litter pickers – CPAR members to wear hi-vis jackets
- TW – events for the year leaflet

Where everything will go:

- Inflatables and games situated at the back of the front field and to the side of the pavilion
- Classic cars will be situated by the side of the main road
- Picnickers will be situated in front of the pavilion and by the Jubilee Garden
- CFC will do Beat the Goalie and will be situated where there is sufficient space
- If the Fire Engine attends, it will be parked on the hard standing car park
- Stalls will be situated by alongside the zip wire back-to-back
- Ice cream van will be parked where there is a space
- J.R. Light & Sound (£180 includes generator, PA system & operator) will be situated next to the Jubilee Garden
- Band, The Cats, will be situated in the Jubilee Garden in a marquee
- 2 portaloos to be situated under the trees to the left of the pavilion

Stalls:

- Clenchwarton Primary School PTA – FREE
- Methodist Chapel/St Margaret’s Church – kids crafting/colouring activities – FREE
- Rocky Thompsons sweet stall – BD to get price
- Face painter – CC to put out a shoutout for
- Stalls – BD will send CC a list of stallholders
- Miniature Dreams for Tiny Tots? – CC to contact
- Tropics (Rachel Vice Ballantyne)? – TW to contact
- Clenchwarton Neighbourhood Watch (SF)

Food:

- Ice-cream – Sarah Dougal £100
- CW to source burgers and sausages and cook on his BBQ
- KH & CFC to help with cooking and selling drinks etc – CC to speak to KH to keep prices to a minimum

Expenditure:

J.R. Light & Sound	£180.00
Banners	£ 69.96
Rent	£ 0.00
Food, sauces and napkins etc	£250.00 budgeted

5. **To discuss applying for Community Infrastructure Levy funding**
Deferred to the meeting taking place on Monday 3rd July 2023

6. Any other business:

None received.

7. Date for the next meeting:

Monday 17th July 2023 7 pm at the Pavilion

Current Cash Position @ 28/06/23

Bingo 1

£ 20.00	6.00	£ 120.00
£ 10.00	35.00	£ 350.00
£ 5.00	3.00	£ 15.00
£ 2.00	8.00	£ 16.00
£ 1.00	3.00	£ 3.00
£ 0.50	9.00	£ 4.50
£ 0.20	21.00	£ 4.20
£ 0.10	8.00	£ 0.80
£ 0.05	5.00	£ 0.25
£ 0.02	5.00	£ 0.10
		£ 513.85

Hall Cost
B&M
Food WH
Tesco

Total 635.73

Bingo 2

£ 20.00	12.00	£ 240.00
£ 10.00	19.00	£ 190.00
£ 5.00	13.00	£ 65.00
£ 2.00	10.00	£ 20.00
£ 1.00	140.00	£ 140.00
£ 0.50	40.00	£ 20.00
£ 0.20	50.00	£ 10.00
£ 0.10	4.00	£ 0.40
£ 0.05	2.00	£ 0.10
£ 0.02		£ -
		£ 685.50

Hall Cost

Total 685.50

Total Cash

£ 20.00	18.00	£ 360.00
£ 10.00	54.00	£ 540.00
£ 5.00	16.00	£ 80.00
£ 2.00	18.00	£ 36.00
£ 1.00	143.00	£ 143.00
£ 0.50	49.00	£ 24.50
£ 0.20	71.00	£ 14.20
£ 0.10	12.00	£ 1.20
£ 0.05	7.00	£ 0.35
£ 0.02	5.00	£ 0.10
		£1,199.35