

CLENCHWARTON PARK AREA REGENERATION

Minutes of the Working Party Meeting held on

Monday 27th February 2023 7pm

Online Zoom Meeting

Present: Chair Cllr Rob Lucas (RL), Bryan Coates (BC), Caroline Coates (CC), Julie Halifax (JH), Steve Fox (SF), Judith Taylor (JT) & Jemma Curtis (JC)

Agenda Items

1. Apologies for absence:

None received.

2. To receive declarations of interest in items on the agenda and application for dispensation:

None received.

3. To agree minutes from the meeting held on Monday 23rd January 2023:

JT abstained. Approved with no amendments.

4. To agree projects for approval from the Clenchwarton Parish Council:

It was agreed that CC will write to the Parish Council on the behalf of CPAR for their approval of phase two of the project and to inform them what projects need completing. CC will request a minuted vote granting permission for phase two to held at the next Parish Council meeting.

Phase 2 will be to:

- To explore, design and implement a multi-use games area (MUGA) on the playing field
- To explore, design and implement improvements to the Hall Road car park and to increase the number of spaces
(This would accommodate the users of the current and future recreational facilities.)

The following projects needing completion are:

- To make modifications and to install additional play equipment for older children in the play area
- To purchase and install additional seating around the play area and playing field
- To purchase and install a bike rack, play area signage and recycling bin in the play area and Jubilee Garden
- To purchase and install picnic benches on concrete slabs in the Jubilee Garden
- To purchase and install a shade sail in the Jubilee Garden

5. To discuss and agree forming a Charitable Incorporated Organisation which will include CPAR as a sub-committee:

RL proposed that a Charitable Incorporated Organisation (CIO) be formed so we can apply for more funding opportunities, we would be able to claim back VAT ourselves and not be reliant on other organisations for a response to time sensitive issues. The CPAR working party could be incorporated into the CIO as a sub-committee. RL, JH, BC, CC and SF have agreed to be trustees of the CIO. JT raised concerns over trustees being married/partners of other trustees. JC reported that there is currently one year backlog of charity applications.

It was agreed that CIO would be formed with RL, JH, BC, CC and SF as trustees.

6. To receive a funding update:

JT will send CC a list of funding pots that CPAR can apply for. JC will look for specific funding pots for a multi-use games area (MUGA). The next round of CIL applications will open on the 1st July and will close on 1st August 2023.

7. To agree a date for the Picnic in the Park 2023:

It was agreed to hold this event on Saturday 5th August. CC will send in the booking form into the CPC for their agreement.

8. To discuss holding other fundraising/community events for 2023:

Suggestions of a Bingo Night and a Fish & Chip and Quiz Night were made.

9. Any other business:

- a) It was agreed that CIO would apply for silver Community Action Norfolk membership. Tracy Wilson has agreed to be a trustee and the treasurer.

10. Date for the next meeting:

Monday 27th March at 7pm