

CLENCHWARTON PLAY AREA RENOVATION

Minutes of the Working Party Meeting held on

Monday 4th April 2022 7.30pm

Online Zoom Meeting

Present: Chair Cllr Steve Bearshaw (SB), Cllr Rob Lucas (RL), Cllr Kevin Pell, Steve Fox (SF), Bryan Coates (BC), Caroline Coates (CC), Julie Hallifax (JH), Birgit Gipp

Agenda Items

1. **Apologies for absence:** Jemma Curtis
2. **To receive declarations of interest in items on the agenda and any application for dispensations:** None received
3. **Chair's opening remarks - Funding, Approval and Start:**
FCC Community funding is now in place, S106 money has been paid into the Parish Council bank account and CIL will pay on completion of the project. The order to Kompan has been sent and the project will now commence.
4. **Agree Meeting Minutes held on Monday 14th March 2022:**
The minutes for the meeting held on Monday 14th March 2022 were approved with no changes.
5. **Update Business Plan (if required, standing order item) include garden work:**
A discussion took place whether the Business Plan required an update to include the garden renovation and it was agreed that no update was required.
6. **Feedback from Clenchwarton Primary School (KB), time frames, what, how much (cover new gate):**
Item 6 was deferred to the next meeting as KB was not present and no information had been sent.
7. **Gate & Options:**
The Finance Committee has rejected funding the disabled access gate planned to connect the Play Area and the Jubilee Garden due to the cost. A discussion took place and it was agreed to reapply to the Finance Committee to fund this part of the renovation project. SF proposed to look for funding to install a gate if the Finance Committee rejected the request again.
8. **Jubilee Garden:**
SF gave an update on the progress of the JG renovation. The project is progress slowly due to lack of volunteers assisting. Sheila James has not been in contact to discuss

what she would like for the Memorial flowerbed – CC will chase. JH has been given donations of plants from Morrisons and Moat Road Nursery for the flowerbeds. SF will repaint the bin in jubilee colours. The Parish Council will need to risk assess the damage done to the path by tree roots, Cllr R. Moore will be requested to remove the tree. SF reported that the £200 borough council funding was still pending.

9. Time Frame:

a) Play Area

No time frame was set in case any issues should arise.

b) Jubilee Garden

JG should be ready in time for the Jubilee celebrations unless any issues arise to prevent this.

c) Gate

No time frame was set due to the lack of funding for this.

10. Funding Options:

a) Play Area

All funding in place for the Play Area renovation.

b) Jubilee Garden

The Finance Committee has agreed a budget of £1,000 to fund rebuilding the planters with bricks if needed.

c) Furniture

RL proposed sending out a sponsorship letter to fund the purchase of the garden furniture to local businesses. SF proposed and it was agreed that financial donations will be banked into the Neighbourhood Watch bank account. SF will keep records of donations using bank statements, an Excel spreadsheet and a ledger.

d) Gate

To be discussed at the next meeting.

11. Public Engagement:

It was agreed to purchase one banner to be sited on the Play Area fence and five A3 posters for the noticeboards. RL will arrange the printing of the banner and the posters. Information will be sent to the primary school and in the parish magazine.

12. Interim requirements FCC:

FCC Community require regular updates with photos. CC will use the FCC templates and send them and RL for approval before releasing to the public.

13. Opening the Play Area:

It was proposed and agreed that the children from the primary school should open the Play Area. RL proposed that the school could run a competition for the Year 6 leavers – the winner would receive a small prize and would open the Play Area. SB suggested that the School Council come up with an idea to open the Play Area and he will approach the school.

JH proposed that the school children design a Play Area sign to be sited at the car park and for a Jubilee Garden sign to be sited by the garden entrance. This proposal was agreed.

14. Phase 2 / Bike Track:

SB proposed reinstating the bike track as phase 2 of the project. It was agreed to continue with installing a MUGA as phase 2. CC will investigate sizes, areas and surfaces for this and RL will look for funding.

15. Working as a Committee:

A frank discussion took place with varying opinions declared after which SB stepped down as Chair. The meeting then ended.

16. Date for Next Meeting: No date for the next meeting was set.